

ITB 18-01 PRINTING SERVICE
QUESTIONS AND ANSWERS
2/23/2018

Two questions were received regarding ITB 18.01 Printing Services. Answers to the questions were emailed to all potential responders known. A letter of intent to respond to the ITB was not mandatory in this solicitation:

Question 1: Can samples of previous printings be provided?

Answer 1: Attached is a sample of a Garbage bill and a Business License Renewal Form. The Note that the Business License form does contain the customer address on the back side. Garbage bills are one-sided.

Question 2: Does the City of Fairbanks require the Print Provider to use the City's envelopes, that are located in the Public Works Warehouse? An alternative would be using the envelopes that the Print Provider uses as part of the Print Services contracted work.

Answer 2: The City has a large stock of billing and window envelopes at our Public Works Warehouse. The City would entertain using Print Provider envelopes after the stock is depleted (estimated to occur in 2019 or 2020). If interested please provide a breakdown of the cost of providing envelopes as an alternate pricing solution.



City of Fairbanks

800 Cushman Street
Fairbanks, AK 99701-4615
www.fairbanksalaska.us

Make checks payable to: City of Fairbanks
Return checks subject to fees as per city code

Parcel / PAN #		Account Number
Bill Number	Bill Date	Customer Number
	01/02/2018	
Customer		
Physical Address		
Due Date	Amount Due	Amount Paid
01/31/2018	\$0.00	



Customer address

[Redacted address]

Credit Card: VISA _____ MC _____
 CC# _____
 Signature: _____
 Exp Date: _____
 Credit Card Payments taken over the phone
 are subject to convenience fees.

✕ Detach and return with your payment ✕



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GARBAGE BILL

Customer Copy
Keep this portion for your records

Customer			Physical Address		
[Redacted]			[Redacted]		
Parcel/PAN #		Account Number	Due Date		
[Redacted]		[Redacted]	01/31/2018		
Bill Number	Bill Date	Customer Number	Start Date	End Date	
[Redacted]	01/02/2018	[Redacted]	01/01/2018	03/31/2018	
Description					Charge
G-1 SINGLE FAMILY GARBAGE					81.00
Previous Balance	Interest	Adjustments	Payments	Current Charges	Amount Due
81.00	.00	.00	81.00	81.00	\$0.00

Payments may be made online at www.fairbanksalaska.us

Special Messages: Non-payment may result in lien on your property and/or permanent fund dividend.

THIS IS A RE-PRINT OF YOUR JANUARY 2018 BILL.

TO RECEIVE YOUR BILL VIA E-MAIL - - PLEASE CALL 459-6713 TO SIGN-UP.

Interest accrued as per city code.
Property owner responsible for payment of fee.

Billing (907) 459-6713; Payments (907) 459-6702; Garbage Pickup Schedule (907) 459-6770



2018 Business License Renewal Form

CHANGE CHECK IF YOU ARE NO LONGER IN BUSINESS AND RETURN TO THE CLERK'S OFFICE

IF 2017 GROSS RECEIPTS ARE	THEN LICENSE FEE	IF 2017 GROSS RECEIPTS ARE	THEN LICENSE FEE
Place an "X" in the correct box			
\$0 - \$49,999 <input type="checkbox"/>	\$40	\$10,000,000 - \$19,999,999 <input type="checkbox"/>	\$2,200
\$50,000 - \$249,999 <input type="checkbox"/>	\$120	\$20,000,000 - \$39,999,999 <input type="checkbox"/>	\$3,350
\$250,000 - \$999,999 <input type="checkbox"/>	\$350	\$40,000,000 - \$59,999,999 <input type="checkbox"/>	\$4,500
\$1,000,000 - \$2,999,999 <input type="checkbox"/>	\$580	\$60,000,000 - \$79,999,999 <input type="checkbox"/>	\$5,900
\$3,000,000 - \$9,999,999 <input type="checkbox"/>	\$1,125	\$80,000,000 - \$99,999,999 <input type="checkbox"/>	\$11,500
(Amounts Continued)		\$100,000,000 - \$119,999,999 <input type="checkbox"/>	\$16,000
		\$120,000,000 - and Above <input type="checkbox"/>	\$25,000

PLEASE UPDATE INCOMPLETE OR INCORRECT INFORMATION

BUSINESS INFORMATION	Business Name DBA*: _____	Account ID#: 1002683 Business License #: 2776
	*Issuance of a business license by the City of Fairbanks confers no rights to the applicant as to any business name. The right to a business name is a matter of state and federal law.	
	Mailing Address: (Principal Place of Business) _____	
	Physical Address: (Principal Place of Business - List Others on Reverse Side) 1502 MINNIE ST FAIRBANKS, AK 99701	
	Phone Number: _____	Contact Name: _____
	Email Address: _____ <input type="checkbox"/> Please check here if you would like future renewals correspondence via EMAIL (Whenever Possible)	

OWNER INFORMATION	AS STATED ON STATE OF ALASKA BUSINESS LICENSE	
	Business License Number: _____	Line of Business / NAICS Code (2 Digit) 31
	Nature of Business: MANUFACTURING	
	Owner's Full Name and Mailing Address: _____	

IF PAYING BY CREDIT CARD, YOU MUST COMPLETE THE FOLLOWING SECTION AND ONLY THEN MAY THE FORM BE EMAILED TO cityclerk@ci.fairbanks.ak.us OR FAXED TO 907-459-6710

PLEASE SUBMIT RENEWAL FORM AND PAYMENT TOGETHER.

PAYMENT METHOD	<input type="checkbox"/> CHECK CHECK NO: _____ <input type="checkbox"/> CASH	REMITTANCE AMOUNT
	<input type="checkbox"/> MC VISA CREDIT CARD NO: _____	
	EXP: ____/____ CVV: _____	
	I AUTHORIZE THE CITY OF FAIRBANKS TO CHARGE THE ACCOUNT LISTED ABOVE	
	NAME AS IT APPEARS ON CARD _____	AUTHORIZED SIGNATURE _____

Fairbanks General Code Provides that failure to register and pay for a business license is punishable by a \$600 fine and/or imprisonment for each offense. Each day of violation constitutes a separate offense. All business licenses expire on December 31. Renewals are sent in January and do not become delinquent until after the last day in February at which time a penalty may apply. Fees and licenses are nontransferable and nonrefundable.

Sign and return to the address above with a check, money order, or credit card authorization. Make check payable to the City of Fairbanks. I hereby state that the information provided is true and complete to the best of my knowledge.

 AUTHORIZED SIGNER

 PRINTED NAME

 TITLE

 DATE

